



PIN OAK
OFFICE CONDOMINIUM
OWNERS ASSOCIATION, INC.
P.O. BOX 90669 HOUSTON, TEXAS 77290

Resale Certificate Order Form

File Number: _____

Legal Description: _____

Unit address: _____ Unit Number _____

Date of Sale ____/____/____

Seller Name: _____

Buyer Name: _____

Requested By: _____

Date Requested: ____/____/____

Requested Contact Information

Company: _____

Address: _____

Phone: _____ Email: _____

*****Allow 5 business days for completion and email delivery*****

Associated Cost for Developer Sale/Resale/Refinance

Resale certificate: \$225.00

Transfer Fee: \$175.00

Capitalization Fee: \$400.00

Quote Fee: \$175.00

Refinance Quote Fee: \$125.00

*****Return Completed form to: info@pinoakocoa.com*****